Cover Letter for 2025 Registered Nursing and Midwifery Graduate Program – Queensland Health

To Whom It May Concern,

**Note: text in green is instructional and should be deleted before submitting your application.**

**Text in yellow requires editing with your personal information (make sure you delete the yellow highlights before submitting!).**

First paragraph: Write a summary of your key skills and experience and how this is relevant to the role. Explain why you are interested in this specific HHS and highlight how you believe you can make a meaningful contribution based on your understanding of the role.

Middle paragraphs: Discuss your relevant skills, experience, and qualifications. Give examples of your skills or mention how you’ve used them in practical settings. Your cover letter should reflect your passion for the profession and your eagerness to contribute to Queensland Health. Explain why you are particularly interested in the graduate program and how you align with their values and goals.

Final paragraph: Include a few sentences concluding the application, explaining how you plan to make a meaningful contribution, and link to relevant issues.

Please find my resume attached. Thank you for considering my application. I would welcome the opportunity to discuss this role further at interview.

Sincerely,

Your Name